

BRANCBURG TOWNSHIP SCHOOL DISTRICT
Branchburg, New Jersey

JOB DESCRIPTION

Job Title: School Nurse

Reports To: Director of Educational Programs & Student Support Services

Contract Terms: BTEA; 10 Month Contract

Qualifications:

- New Jersey School Nurse Certification
- Valid New Jersey registered professional nursing license
- Valid CPR/AED certification

Job Goal: The School Nurse shall be responsible for the assessment of the needs of the school community in order to plan, implement and evaluate the school health program which encompasses school health services, informal health instruction and maintaining a healthful school environment.

Performance Responsibilities:

- Maintains conscientious and responsible personal characteristics.
- Performs the duties necessary to conduct the school health program as prescribed by the state statutes and district policy.
- Provides leadership in planning and implementing the school health program.
- Maintains professional competence through participation in in-service education activities provided by the district and/or self-selected professional growth activities.
- Demonstrates competence in field assigned through knowledge of the subject matter, organization and preparation.
- Serves as a resource for the entire school community in health matters.
- Makes a reasonable effort to cooperate professionally with other members of the staff.
- Participates in identifying and meeting pupil needs in cooperation with other professional staff members.
- Promotes an environment in the health office and in the school that is conducive to health maintenance.
- Provides activities and experiences to foster an interest in proper health maintenance and health education.
- Takes reasonable precautions to protect students, equipment, materials and facilities.
- Establishes and maintains, with the support of the administrators, standards of pupil behavior appropriate to the activity.

- Maintains accurate and complete records as required by law, district policy and administrative regulations.
- Attends staff meetings and serves on staff committees as required.
- Makes a reasonable effort to promote cooperative nurse-parent interrelationships.

Evaluation

- In accordance with state regulations, Board of Education policy, and agreement between Board of Education and the Branchburg Township Education Association

Board of Education Approved: April 11, 2013

Board of Education Approved Revision: May 17, 2023

Board of Education Approved Revision: September 7, 2023